

2-14-20 Workforce Workshop Call-in Instructions

Dear colleague,

You are invited to attend a conference call. Noted below are details of how to join this call.

CONFERENCE DETAILS

Meeting title: 2nd Workshop RFA 2020-208
Date: Fri Feb 14, 2020
Start time: 10:00 AM Eastern Standard Time (GMT-0500)
Duration: 180 minutes

** Your conference may be recorded at your chairperson's request. **

HOW TO JOIN THE AUDIO PORTION OF YOUR MEETING

To ensure that this conference starts promptly:

1. Call one of the dial-in numbers approximately 15 minutes before the start time. (NOTE: These numbers are specifically for this meeting and are not MeetMe dial-in numbers.)

US Toll free: 1 888 339.2688

International direct: +1 617 847.3007

2. Once connected, follow the instructions provided over the phone.

When prompted, give the following information:

1. Participant passcode:
245 216 77

2. Name, Company Name

3. Depending on the conference call settings, you will be entered directly into the conference, or you will hear music until the conference begins.

HANDY TIP: If you ever need assistance during the conference, press * then 0 on your telephone, and a conference coordinator will be happy to assist you.

Kind regards,
Jean Salmonsens