

Questions and Answers for RFP 2016-06 Financial Coaching and Counseling Services for the Foreclosure Counseling Program

Q: The RFP says the minimum number of participants for each of the three sessions will be 10. For purpose of planning for facilities and materials costs, what is the maximum number of participants that should be planned for?

A: The maximum number that should be planned for at each location is 40.

Q: The RFP asked for a proposed schedule. In order to provide a schedule it would be helpful to know what the anticipated contract date is. The award will have to be approved by Florida Housing’s Board and then there is the appeal period and negotiation period. When do you expect the contract can begin work?

A: Florida Housing expects to post the Award Notice for this RFP no later than February 6, 2017.

Q: The provision for a pre and post test would suggest some measure of learning gain is expected from this program. If this is the case the pre and post test should be the same. Is that the intent?

A: Yes, the pre- and post-test should be the same.

Q: Does Florida Housing have suggested questions for the test? If not, will Florida Housing staff participate in the development of the test are need to approve the test?

A: Florida Housing does not have suggested questions; however, test questions should address listening, questioning, goal setting, action planning, accountability, assessing, and facilitating behavior change as it relates to financial coaching. Florida Housing staff will assist with the development of the test as needed, and will approve the final version.

Q: In the evaluation section there is a formula that is to be used in calculating points for “Item D”. There is no Item D. It would appear that it related to Item C. Is this correct? Should there be an Item D?

A: Please see Addendum #1 to the RFQ.

Q: I see on page 2 of the RFP that respondents are “any person or entity who has the capability in all respects to perform fully the requirements contained in this RFP;” however, the reference on page 1 to “firms” and the reference on page 8 to “legal business status” makes we wonder whether or not this RFP is only open to for-profit entities. Are respondents limited to for-profit entities, or may they also include academic institutions, local government organizations, state government organizations, Native American tribes, tribal organizations, and nonprofit organizations?

A: Any person or entity who has the capability in all respects to perform fully the requirements contained in this RFP and who is eligible to do business in the State of Florida may be considered.