

ADDENDUM #1

REQUEST FOR PROPOSALS (RFP) 2016-06

**FINANCIAL COACHING AND COUNSELING TRAINING FOR THE
FORECLOSURE COUNSELING PROGRAM**

FOR

FLORIDA HOUSING FINANCE CORPORATION

December 20, 2016

Item #1

Section Seven is hereby deleted in its entirety and is replaced with the following:

**SECTION SEVEN
EVALUATION PROCESS**

The individual Committee members will independently evaluate the Responses by reviewing the answers to each of the items identified in Section Six of this RFP and assigning points up to the maximum points allowed for each item. The points available for items in Section Six are to be evaluated are as follows:

<u>Item Reference</u>	<u>Maximum Points</u>
B. General Information.....	10
C. Experience and Resources	25
D. Fees	15
Total Points Available.....	50

For Item D., Fees, the Respondent with the lowest proposed total cost will receive the maximum allowable points (15 points). The remaining respondents will receive a percentage of the maximum points, rounded to the nearest whole number, based on the following formula:

Lowest Proposed Total Cost	=	%	x	15	=	Total Points Awarded for that "Total Cost" (Rounded to the nearest whole number)
\div Current Respondent's Proposed Total Cost						

In the event of a tie, Florida Housing will give preference in the award process to the Response certifying a drug-free workplace has been implemented in accordance with Section 287.087, Fla. Stat. If a tie continues to exist, Florida Housing will give preference to minority business enterprises as defined in Section 288.703, Fla. Stat.

The Committee will conduct one or more public meetings during which members will discuss their evaluations and develop a recommendation or series of recommendations to the Board. The Committee's recommendation will be based on the cumulative scoring and information gathered from the non-scored items. The Board may use the Responses, the Committee's scoring, the non-scored items in the Responses, any other information or recommendation provided by the Committee or staff, and any other information the Board deems relevant in its selection of Respondents to whom to award a contract.

All other terms and conditions of RFP 2016-06 remain the same.

To the extent that this Addendum gives rise to a protest, failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.