

MEMORANDUM OF UNDERSTANDING
Between
FLORIDA HOUSING FINANCE CORPORATION,
THE HERNANDO SCHOOL DISTRICT
And
THE HERNANDO COUNTY HEALTH AND HUMAN SERVICES

This Memorandum of Understanding between the Florida Housing Finance Corporation (Florida Housing), the Hernando School District and the Hernando County Health and Human Services is for the purpose of implementing the Hernando County **Hope Housing** Demonstration Project (hereafter referred to as the pilot). The project will assist homeless families who have children in the Hernando School District access suitable rental housing by the provision of Federal HOME funds for Tenant Based Rental Assistance (TBRA) funding and support services over the period of this MOU. Based upon available funding and performance, this project will be for a period not to exceed three years.

Florida Housing agrees to the following:

1. Allocate and authorize the use of up to \$750,000 in HOME TBRA funds for short-term tenant based rental assistance of no more than 24 months for the Hernando County pilot;
2. Execute and manage an agreement with the Hernando County Housing Authority to administer the Federal HOME TBRA program for this pilot;
3. Monitor the administration of the HOME TBRA and implementation of the pilot;
4. Collaborate with and provide technical assistance to the Hernando pilot partners in developing, implementing, and evaluating the pilot;
5. Regularly inform the Florida Department of Education and the State Office on Homelessness on the status of the pilot, as well as request technical assistance and support as needed from these state entities;
6. Monitor and assist with promoting the pilot to local and state policy makers, stakeholders, and the public;
7. Coordinate monthly telephonic meetings between the parties of this Memorandum (and when necessary, inclusion of the Hernando Housing Authority) for the first six months of implementation and then quarterly to report on progress, challenges, best practices and additional needs.

The Hernando School District agrees to the following:

1. Abide by the developed written household selection criteria, based upon qualifying income and homeless household criteria;
2. Build and maintain a pool of households for participation in the pilot;

3. Discuss the general parameters of the pilot with families and prepare and sign a Hernando School District participation agreement with the selected families outlining the expectations of the pilot and subsequent school requirements;
4. Refer selected families to the Hernando County Health and Human Services for completion of the Coordinated Entry Process and preparation of documents regarding pilot participation;
5. Provide supports and case management for school-aged children participating in the program.

The Hernando County Health and Human Services Department agrees to the following:


1. Meet with the selected families and complete the Coordinated Entry process including entry into the Homeless Management Information System (HMIS);
2. Prepare and submit the following documents to the Hernando Housing Authority:
 - a. Hernando School District agreement;
 - b. HMIS Release of Information;
 - c. Client profile screen from HMIS;
 - d. Proof of income (4 paystubs or employer verification, SS, SSI, and other relevant documentation);
 - e. Documentation of public assistance if applicable;
 - f. Copies of photo ID (for adults), and Social Security Cards, and birth certificates for all members of the family;
 - g. Proof of Clerk of Court Public Records search;
3. Assist the Hernando School District and the Hernando Housing Authority as needed to identify, assess and address the housing stability needs of the households pre- and post-housed.

All parties agree to the following:


1. Upon the receipt of authorized student records, will keep said records confidential, consistent with Florida Statutes, State Board of Education rules, and federal laws relating to Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment - U.S. Codes {20 USC 1232g), Code of Federal Regulations (CPR) for Title 34; part 99.
2. Participate in pilot implementation and evaluation activities;
3. Establish an agreed to set of performance outcomes relative to housing and school stability;
4. Track performance outcomes; and
5. Prepare a report on the outcomes achieved, lessons learned and recommendations for future considerations.

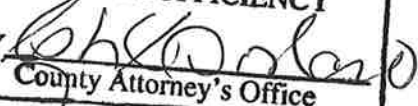
This Memorandum of Understanding (MOU) is not a binding contract. It is an expression of cooperation for the purpose of providing services to clients and coordinating activities to the extent possible and as allowed by law. No contract rights attach to this MOU for any of the parties or for any third party benefits. This MOU is effective upon the last signature date. A party may terminate their involvement in the MOU without cause upon written notice to the remaining parties. This agreement may be amended at any time by mutual consent of the parties and reduced to writing.

John Stratton, Superintendent
Hernando County School District
Date: _____



Steve Champion, Chairman
Hernando County Board of County Commissioners
Date: 11-5-18

for 
Doh Barbee
Clerk of the Court
Date: 11-6-18

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**
BY 
County Attorney's Office

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John Stratton, Superintendent
Hernando County School District
Date: 11-16-19

Approved as to Form

Nancy McClain Alfonso

General Counsel, HCSB



Harold L Price, III, Executive Director
Florida Housing Finance Corporation
Date: 9-24-2019

Steve Champion, Chairman
Board of County Commissioners
Date: _____

Don Barbee
Clerk of the Court
Date: _____