L-Soft International, Inc.

Statement of Work – Remote Consulting Services

I) **Statement of Work:**

Customer desires remote consulting to migrate existing in-house web forums to L-Soft’s Listplex list hosting service.

II) **Agreed design:**

- Customer will provide the list names, list titles, list senders, list administrators, and list subscribers in a format agreed upon by L-Soft
- Customer will provide existing list archives in a format agreed upon by L-Soft international
- L-Soft shall convert existing list/forum data to LISTSERV format and install converted data on Listplex server
- L-Soft shall advise and coordinate with customer to cut service over from existing web boards to Listplex service

V) **Information and Access privileges needed to begin**: 

Each machine on which L-Soft products are to be installed must have a static IP address and Fully Qualified Domain Name (FQDN) registered in DNS. The requirement for FQDNs is a requirement for correct functioning of each LISTSERV and LISTSERV Maestro component.

Customer is responsible for compliance with all licensing requirements for all affected products (for example, DBMS client-access licenses, LISTSERV, Maestro, SMTP, etc.).

Additionally,

- L-Soft will install, configure, and test the necessary software components, per the agreed design as noted above. Customer needs to have a person available to assist on their end with any unexpected problems that may arise.

*Should Customer not provide all of the required Access and Information as detailed in Section V above, L-_SOFT may not be able to provide the Services recommended by this Statement of Work and L-_SOFT will be under no obligation to provide the Consulting Services described in this Statement of Work.*
VI) **Estimated time for this project:**

By telephone, e-mail and/or remote-access connection:

Remote Consulting  
(_up to_)  
6 hrs

**ESTIMATED TOTAL TIME:**  
_not to exceed_  
6.0  
hrs

VII) **Rate:**

A) The standard L-Soft Remote Consulting Rate ($250.00 per hour) will apply
B) The minimum charge of 1 hour @ $250.00 per hour will apply
C) Estimated Consulting Rate**: (\_6.0\_ hours @ US$ 250.00 per hour) of  
US$ 1500.00
D) Estimated BALANCE DUE UPON COMPLETION OF SERVICES  
US$ 1500.00

**The Estimated Total Time and Estimated Total Rate are subject to change. Final Billing will reflect actual time used. If additional work/time is requested by customer (in writing) this will be billed at the same rate as above.**

VIII) **Deliverables:**

Installed, configured, and correctly functioning programs that have been used in at least 1 production mailing.

**Customer Contact:**  
| Nathan Sinclair  | Liam Kelly  |
| Florida Housing Finance Corporation  | Revised 2016-03-15  |
| Nathan.Sinclair@floridahousing.org  | For Annette Klewans  |

**For L-Soft international, Inc.**

Signature:  
_AK_  
Print Name:  
Annette Klewans  
Title:  
Senior Account Executive  
Date:  
02-27-2017

**Florida Housing Finance Corporation**

Signature:  
  
Print Name:  
Hugh R. Brown  
Title:  
General Counsel  
Date:  
2-20-17