



THOMSON REUTERS™

# Order Form

Contact your representative [Shermin.Islam@thomsonreuters.com](mailto:Shermin.Islam@thomsonreuters.com) with any questions. Thank you.

Order ID: **830745**

### Subscriber Information

**Account Address:**

Account #: [REDACTED]  
FLORIDA HOUSING FINANCE  
CORP  
FLORIDA HOUSING AUTHORITY  
227 N BRONOUGH ST STE 5000  
TALLAHASSEE, FL 32301  
US  
850-488-4197

**Shipping Address:**

Account #: [REDACTED]  
FLORIDA HOUSING FINANCE  
CORP  
FLORIDA HOUSING AUTHORITY  
227 N BRONOUGH ST STE 5000  
TALLAHASSEE, FL 32301  
US  
850-488-4197

**Billing Address:**

Account #: [REDACTED]  
FLORIDA HOUSING FINANCE  
CORP  
FLORIDA HOUSING AUTHORITY  
227 N BRONOUGH ST STE 5000  
TALLAHASSEE, FL 32301  
US  
850-488-4197

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means "West", "we" or "our" and Subscriber means "you", "my" or "I".

### CLEAR Products

#### CLEAR Fixed Rate

| Svc Mat # | Product                                  | Qty | Unit        | Minimum Term (Months) | Term and Increase   |
|-----------|--|-----|-------------|-----------------------|---------------------|
| 41859364  | CLEAR Government Investigations Advanced | 2   | CLEAR Users | 36                    | Year 2-5% Year 3-5% |

### Minimum Terms

Monthly Charges begin on the date West Publishing Corporation ("West", "we" or "our") processes your order and continue for the number of complete calendar months listed in the Minimum Term column above. Based on above terms listed you agree to the length and year over year increases.

During my subscription terms, I am also responsible for all Excluded Charges. Excluded Charges are charges for accessing CLEAR that is not included in your subscription. Excluded Charges may change after 30 days written or online notice.

If you are a corporation accessing CLEAR Services on your own behalf and on behalf of any government agency or entity, you must sign separate agreements for each use case and be credentialed separately for each use case. If you have an existing Per User CLEAR license and are using this Order Form to add additional users, the Minimum Term in your underlying Order Form will apply.

If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch subscription and the total of your batch inputs exceed your annual fixed rate batch allotment, we may request that the parties enter into good faith negotiations regarding a superseding agreement or terminate your subscription.

### Post Minimum Terms

**For Online/Practice Solutions/Software:** Your subscription will change to a month-to-month status at the end of the Minimum Term, and your applicable Monthly Charges will be billed at up to the then current retail rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Order charges for print/eBook products not on subscription: N/A

Initial order charges for print/eBooks products with updates billed upon shipment: N/A

**Initial Monthly Charges for Products under 36 month Minimum Term: \$210.70**

**Estimated total Monthly Charges for the initial 12 months: \$210.70**

Totals above do not reflect applicable taxes and transportation charges or updates billed upon shipment. Please see the Miscellaneous section below for details.

These Monthly Charges show the first year's Monthly Charges (and are combined if multiple products are ordered) with the same contract term and are subject to increase per the terms of this agreement.

#### Miscellaneous

**Charges, Payments Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

**Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

**Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf>. Excluded Charges may change after 30 days written or online notice.

**Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

**Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Different policies apply to print products you receive as part of a program such as Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack and WestPack. Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

**Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

**The General Terms and Conditions,** apply to all products ordered, except print and is located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf>. The General Terms and Conditions for Federal Subscribers, is located at <http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf>. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

**Banded Products Subscriptions** The number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you ordered appear in the Quantity column above. Our pricing for banded products is made in reliance upon that number. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

#### Additional Contract Information

The subscriptions to the following identified products are to be lapsed per the authorized signer of this order: CLEAR INVESTIGATIONS  
41859367



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# Attachment

Contact your representative [Shermin.Islam@thomsonreuters.com](mailto:Shermin.Islam@thomsonreuters.com) with any questions. Thank you.

Order ID: **830745**

### Payment and Shipping Information

Payment Method:  
Payment Method: **WestAccount**  
Account Number: XXXXXXXXXX

Shipping Information:  
Shipping Method: **Ground Shipping - U.S. Only**

### Additional Information

Created By: **6036661**  
Order Source: **27**  
Revenue Channel: **01**  
Order Date: **9/23/2016 8:55:54 AM**  
P.O. Number:  
Additional Data B: **2**

### Product and User Details

#### Banded Products for all users below

**41859364 CLEAR Government Investigations Advanced**

| User                 | Position           | Email  |
|----------------------|--------------------|--|
| Justin Evans         | Clear Investigator | <a href="mailto:justin.evans@floridahousing.org">justin.evans@floridahousing.org</a>             |
| Jennifer L Guillermo | Clear Investigator | <a href="mailto:jennifer.guillermo@floridahousing.org">jennifer.guillermo@floridahousing.org</a> |

#### Account and IP Address Info for CLEAR Products

#### Technical Contact for CLEAR Products

Name:  
Phone:  
Email:

#### IP Address Section - Only External IP Address(es) or Range(s) Must Be Provided

Valid External IP Addresses or IP Ranges belonging to your organization and meeting the following requirements must be provided for all CLEAR orders:

- IP Addresses assigned to jurisdictions outside the United States or West approved U.S. Territories are prohibited.
- IP Addresses will not be accepted from the following ranges which are reserved by the Internet Assigned Numbers Authority for special use or private networks: 10.0.0.0 - 10.255.255.255, 127.0.0.0- 127.255.255.255, 172.16.0.0 - 172.31.255.255, 192.168.0.0 - 192.168.255.255, 169.254.0.0 - 169.254.255.255.
- All IP addresses must be IPv4 addresses.

Permissible IP Address(es) will be those provided below as well as any previously provided IP Address(es) for this Subscriber

IP Addresses: 000.000.000.000 To 000.000.000.000

Subscriber's Internet Service Provider Name: Same

All CLEAR Subscribers may receive roaming access to CLEAR by default. Roaming access permits users outside Subscriber's designated IP Address/Range. West may, at its option, block roaming access.

**Order Contact Information**

| <b>First Name</b> | <b>Last Name</b> | <b>Email Address</b>            | <b>Contact Description</b>                 | <b>Contact Number</b> |
|-------------------|------------------|---------------------------------|--|-----------------------|
| Justin            | Evans            | justin.evans@floridahousing.org | Order Confirmation Contact                 | 28                    |
| Justin            | Evans            | justin.evans@floridahousing.org | Primary Password Contact                   | 24                    |
| Justin            | Evans            | justin.evans@floridahousing.org | CLEAR <sup>®</sup> Primary Account Contact | 46                    |
| Justin            | Evans            | justin.evans@floridahousing.org | My Account Administrator                   | My Account            |
| Justin            | Evans            | justin.evans@floridahousing.org | Quickview Contact                          | Quickview             |

**Office Use Only**

- Exception Approval Code:E451094
- Additional Contract Information included on Order. See below.
- OF Ver:<https://ordermation.west.thomson.com/esigs/ofversion.aspx?ordergroupid=7b8c0314fe8649a58e242f1d8618748e&isofview=yes>



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# Order Form

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FLORIDA HOUSING AUTHORITY  
227 N BRONOUGH ST STE 5000  
TALLAHASSEE, FL 32301  
US  
850-488-4197

**Shipping Address:**

Account #: [REDACTED]  
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CORP  
FLORIDA HOUSING AUTHORITY  
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TALLAHASSEE, FL 32301  
US  
850-488-4197

**Billing Address:**

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CORP  
FLORIDA HOUSING AUTHORITY  
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TALLAHASSEE, FL 32301  
US  
850-488-4197

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During my subscription terms, I am also responsible for all Excluded Charges. Excluded Charges are charges for accessing CLEAR that is not included in your subscription. Excluded Charges may change after 30 days written or online notice.

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If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch subscription and the total of your batch inputs exceed your annual fixed rate batch allotment, we may request that the parties enter into good faith negotiations regarding a superseding agreement or terminate your subscription.

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Order charges for print/eBook products not on subscription: N/A

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Totals above do not reflect applicable taxes and transportation charges or updates billed upon shipment. Please see the Miscellaneous section below for details.

These Monthly Charges show the first year's Monthly Charges (and are combined if multiple products are ordered) with the same contract term and are subject to increase per the terms of this agreement.

### Miscellaneous

**Charges, Payments Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

**Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

**Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf>. Excluded Charges may change after 30 days written or online notice.

**Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

**Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Different policies apply to print products you receive as part of a program such as Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack and WestPack. Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

**Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

**The General Terms and Conditions**, apply to all products ordered, except print and is located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf>. The General Terms and Conditions for Federal Subscribers, is located at <http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf>. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

**Banded Products Subscriptions** The number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you ordered appear in the Quantity column above. Our pricing for banded products is made in reliance upon that number. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.



### Additional Contract Information

The subscriptions to the following identified products are to be lapsed per the authorized signer of this order: CLEAR INVESTIGATIONS  
41859367

For questions regarding this order, please contact West Customer Service at 1-800-328-4880.

## ACKNOWLEDGMENT

I have read all pages and attachments to this Order Form and I accept the terms on behalf of Subscriber. I warrant that I am authorized to sign this Order Form on behalf of Subscriber.

|   |                             |
|---|-----------------------------|
| <br>Signature of Authorized Representative for order | Executive Director<br>Title |
|  Stephen P. Auger<br>Printed Name                      | 10/6/16<br>Date             |

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THOMSON REUTERS

## Attachment

Contact your representative [Shermin.Islam@thomsonreuters.com](mailto:Shermin.Islam@thomsonreuters.com) with any questions. Thank you.

Order ID: 830745

## Payment and Shipping Information

## Payment Method:

Payment Method: WestAccount

Account Number: [REDACTED]

## Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

## Additional Information

Created By: 6036661

Order Source: 27

Revenue Channel: 01

Order Date: 9/23/2016 8:55:54 AM

P.O. Number:

Additional Data B: 2

## Product and User Details

## Banded Products for all users below

41859364 CLEAR Government Investigations Advanced

| User                 | Position           | Email                                 |
|----------------------|--------------------|---------------------------------------|
| Justin Evans         | Clear Investigator | justin.evans@floridahousing.org       |
| Jennifer L Guillermo | Clear Investigator | jennifer.guillermo@floridahousing.org |

## Account and IP Address Info for CLEAR Products

## Technical Contact for CLEAR Products

Name:

Phone:

Email:

**IP Address Section - Only External IP Address(es) or Range(s) Must Be Provided**

Valid External IP Addresses or IP Ranges belonging to your organization and meeting the following requirements must be provided for all CLEAR orders:

- IP Addresses assigned to jurisdictions outside the United States or West approved U.S. Territories are prohibited.
- IP Addresses will not be accepted from the following ranges which are reserved by the Internet Assigned Numbers Authority for special use or private networks: 10.0.0.0 - 10.255.255.255, 127.0.0.0- 127.255.255.255, 172.16.0.0 - 172.31.255.255, 192.168.0.0 - 192.168.255.255, 169.254.0.0 - 169.254.255.255.
- All IP addresses must be IPv4 addresses.

Permissible IP Address(es) will be those provided below as well as any previously provided IP Address(es) for this Subscriber

IP Addresses: 000.000.000.000 To 000.000.000.000

Subscriber's Internet Service Provider Name: Same

All CLEAR Subscribers may receive roaming access to CLEAR by default. Roaming access permits users outside Subscriber's designated IP Address/Range. West may, at its option, block roaming access.

| Order Contact Information |           |                                 |  |                |
|---------------------------|-----------|---------------------------------|--|----------------|
| First Name                | Last Name | Email Address                   | Contact Description                        | Contact Number |
| Justin                    | Evans     | justin.evans@floridahousing.org | Order Confirmation Contact                 | 28             |
| Justin                    | Evans     | justin.evans@floridahousing.org | Primary Password Contact                   | 24             |
| Justin                    | Evans     | justin.evans@floridahousing.org | CLEAR <sup>®</sup> Primary Account Contact | 46             |
| Justin                    | Evans     | justin.evans@floridahousing.org | My Account Administrator                   | My Account     |
| Justin                    | Evans     | justin.evans@floridahousing.org | Quickview Contact                          | Quickview      |

**Office Use Only**

- Exception Approval Code:E451094
- Additional Contract Information included on Order. See below.
- OF Ver:<https://ordermation.west.thomson.com/esigs/ofversion.aspx?pfv=true&ordergroupid=7b8c0314fe8649a58e242f1d8618748e&isofview=yes>