



A NEOPOST COMPANY 4913 W. LAUREL ST. TAMPA, FL 33607 881-6245

SALES REPRESENTATIVE ID MMS SALES ORDER NUMBER DATE
TL0120

Sales & Service Agreement

CUSTOMER	FULL LEGAL NAME OF CUSTOMER Florida Housing Corp		MMS CUSTOMER NUMBER [REDACTED]	PHONE (850) 488-4197	FAX
	BILLING ADDRESS 227 N Bronough St Ste 5000		CITY Tallahassee		STATE FL
	EQUIPMENT LOCATION (IF DIFFERENT FROM BILLING ADDRESS) Same		CITY		STATE
	CONTACT NAME Wesley Garrity		EXISTING MMS CUSTOMER LOCATION <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		TAX EXEMPT STATUS (CERTIFICATE REQUIRED IF YES) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

ORDER	ORDER TYPE LEASE	MONTHLY PAYMENT (LEASE OR RENTALS ONLY) \$107.00	TERM (LEASE OR RENTALS ONLY) 60	BILLING FREQUENCY (LEASE OR RENTALS ONLY) MONTHLY	SPLIT ORDER <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	PURCHASE ORDER #
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PRODUCTS	QUANTITY	MODEL	DESCRIPTION/NOTES	PRICE (PURCHASES ONLY)
	1	IN600AF	with 30lb scale	
			This lease will replace existing lease and will commence May 19th	
			NOTES:	

SERVICE	SERVICE AGREEMENT TYPE ELITE	AMOUNT (ANNUAL AGREEMENTS ONLY)	PICKUP	METER REPLACED SERIAL NUMBER	EQUIPMENT TO REMOVE FROM CUSTOMER LOCATION IM440 30lb scale	SUBTOTAL \$0.00
						TAX 7.0% \$0.00
						TOTAL DUE (PURCHASES ONLY) \$0.00

LEASE CREDIT	BANK NAME/BRANCH	LENGTH OF TIME WITH BANK	BANK PHONE NUMBER	BANK CONTACT NAME
	BANK ACCOUNT NUMBER (STRICT CONFIDENTIALITY GUARANTEED)			

Applicant—Lessee (If Corporation, have signed by President, VP or Treasurer and provide official title. If Owner or Partner, state which). I/We hereby authorize the Lessor, to whom this application is made, or Lessor's agents to investigate my/our financial responsibility and credit worthiness and will provide financial statements, tax returns, etc. as Lessor deems necessary. I agree that the Advance Payment is not refundable unless Lessor rejects application.

BUYOUT	LEASE RESOLUTION COMPANY*	*For PBGFS leases: Following installation, Neopost Florida will issue you a check equal to: _____, which represents the balance of remaining payments on PBGFS lease # _____. It is the responsibility of the customer to use the funds from this check to satisfy the above-referenced lease agreement.
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I. Home Office Acceptance. This proposal becomes a binding contract on Seller's acceptance at its home office, Tampa Florida. Agents or employees of the Seller at locations other than its home office are not authorized to bind the Seller. **II. Passage of Title.** Title for equipment under this contract passes to Buyer upon payment to Seller of the total contract price for the equipment. **III. Cancellation of Equipment Sale (Not Lease).** In the event of Buyer's cancellation after acceptance by Seller, Buyer agrees to pay as liquidated damages and not as a penalty 25% of the contracted price or Seller's costs (material, labor, overhead, and other costs), whichever is greater. If this multipurpose form accompanies a lease it is not considered a "Sales Agreement" and the accompanying lease terms and condition rule. **IV. Warranty.** Seller warrants equipment manufactured, assembled or repaired by Seller under this contract as conforming to Seller's written proposal. Other than title, all other warranties, expressed or implied, including without limitation all implied warranties of merchantability or fitness for a particular purpose are excluded. Seller's sole obligation is replacement or repair of equipment F.O.B. shipping point. In and out expenses and transportation charges are for Buyer's account. Repair or replacement does not alter or extend limits on liability and warranty established at sale. Normal wear and tear is not covered under this warranty. **V. Limitations of Liability.** Seller shall not be liable for damages of any kind, including but not limited to consequential, general, direct, special or incidental damages. This limitation is irrespective of Buyer's theory of liability, whether for breach of contract, negligence, strict liability, or any statutory permitted cause of action. In the event Seller fails to repair or replace as required under this contract, liability shall not exceed the contract price of specific defective equipment items. **VI. Service Agreement (if Applicable).** Seller agrees directly or through its authorized representatives to provide service as required at installation address specified above for equipment listed in "products" section of this document. Annual charges specified are those currently in effect and are subject to change only at the time of subsequent yearly renewal of the Service Agreement. If charges are increased, Buyer may, as of the effective date of such increase, terminate this Agreement by written notice to Seller. Otherwise, the new charges will become effective upon the date specified in the renewal notice. Buyer agrees to pay Seller in advance the total charge(s) in accordance with the terms specified on the face of the invoice. All service calls are restricted to the Seller's normal business week and working hours. Service is performed at the specific request of Buyer. This agreement is limited to equipment regularly operated for up to one eight-hour shift per day. If operated more than one eight-hour shift per day, an increase in the annual rate will apply as follows: Two Shifts 50%; Three Shifts 100%. Scope of Service Agreement: A) Repair or replacement of defective or worn out parts but not including shop reconditioning or replacement of complete assemblies resulting from the wearing out of numerous components. These repairs or replacements are made at Seller's option and made necessary at Seller's option by normal wear and tear, without further charge for materials or labor. B) Agreement includes at no charge up to two (2) preventive maintenance calls (PM) per year. C) Seller guarantees 4 hour maximum response time on all service calls in a focus area unless otherwise specified in special provisions. Should response time be greater than the specified times above, Seller will pay labor charges to Buyer. D) The following parts and consumables are hereby expressly excluded from Seller's obligations under the Service Agreement: Ink cartridges, Ink rollers, postage tape, dies, and print heads. E) Platinum Service Agreements also exclude rubber rollers and belts, moistening brushes and wicks, break-away gears and other consumable parts. F) Seller's service personnel or authorized representatives shall have full access to the equipment to provide service thereon. G) All parts, components and assemblies replaced become property of Seller. H) Service Agreement is not transferable or refundable. All services above will continue during the life of this Agreement and successive renewals until the fifth anniversary of the equipment installation date. At that time, if, in Seller's opinion, an overhaul becomes necessary, an itemized estimate covering the cost, including materials and labor, will be presented for Buyer's approval before overhaul work is started. If in Seller's opinion, an overhaul is not necessary on the fifth anniversary date, this Agreement will continue in effect until such anniversary date when, in Seller's opinion, an overhaul is necessary. The cost of the overhaul will be paid by Buyer in addition to the annual Service Agreement rate for such equipment. Should Buyer elect not to have the equipment overhauled when the equipment reaches the fifth anniversary date of installation or on a succeeding anniversary date and, in Seller's opinion, it is necessary, the Agreement will not be renewed. **VII. Final Understanding of the Parties; Severability.** A) The terms of this contract may not be changed, terminated, or waived orally. No change, termination or waiver of its provisions shall be valid unless signed by Seller. This contract represents the complete understanding of the parties regarding the terms and conditions. All previous oral or written understandings or representations are merged into this contract and are void. B) This contract is made in the State of Florida, home office of Seller. This contract shall be interpreted according to the laws of Florida. C) If all or part of any provision of this contract as applied to any party or to any circumstance, shall be adjudged by a court to be void, invalid or unenforceable, the same shall in no way effect all or any part or any other provision of this contract, the application of any such provision or any part thereof under any circumstance, or the validity or enforcement of this contract. You shall pay our reasonable costs in enforcing this contract including attorney's fees.

APPROVAL	PRINTED NAME & TITLE Stephen P. Auger, Executive Director	DATE 2/27/14	AUTHORIZED SIGNATURE
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Section (A) Dealer Information

Dealer Office Number: 6763000	Dealer Office Name: Modular Mailing Systems, Inc. d/b/a Neopost Florida, a wholly owned subsidiary of Neopost USA Inc.	Phone #: (813) 876-6245	Date Submitted:
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Section (B) Billing Information

Company Name (Full legal name): Florida Housing Corp		
DBA:		
Billing Address: 227 N Bronough St Ste 5000		
Billing City: Tallahassee	State: FL	Zip Code + 4: 32301
Billing Contact Name: Wesley Garrity	Contact Phone Number: (850) 488-4197	
Billing Contact Title:	Contact Fax Number:	
Billing Contact email Address:	Purchase Order Number:	

Section (C) Installation Information (if different than Billing Information)

Company Name (Full legal name): Florida Housing Corp		
DBA:		
Installation Address (No PO Boxes or General Delivery): Same		
Installation City:	State:	Zip Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact email Address:		

Section (D) Products

Quantity	Model / Part Number	Description (Include Serial Number, if applicable) <input type="checkbox"/> See additional listed products on attached continuation schedule.
1	IN600AF	with 30lb scale
2		
3		
4		
5		

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax-Exempt. <i>Certificate attached.</i>	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	60	\$107.00
	Next		
	Next		
Billing Frequency: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Billing Method: <input checked="" type="checkbox"/> Standard <input type="checkbox"/> Government Payment in Arrears		
Current Lease Number:		New Lease Number:	

Section (G) Postage Meter & Postage Funding Information

Main Post Office Name:	Post Office 5-Digit Zip Code:
Postage Funding Method: <input checked="" type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit <small>Attach ACH Authorization Form</small>	<input type="checkbox"/> OMAS / CPU <small>OMAS Agency Code</small> <input type="checkbox"/> USPS CPU <small>Attach USPS CPU Authorization Letter</small>
Postage Funding Account: <input type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number 42503	

Section (H) Services

Rate Protection: <input checked="" type="checkbox"/> Online Postal Rates <input type="checkbox"/> RCP (Shipped Update) <input type="checkbox"/> None	Covered Product:
Meter Apps: <input type="checkbox"/> Online Postal Expense Management <input type="checkbox"/> Online E-Services <input type="checkbox"/> Online E-Services with Electronic Return Receipt	Covered Product:
Software: <input type="checkbox"/> Software Advantage	Covered Product:
Dealer Services: <input checked="" type="checkbox"/> Maintenance <input checked="" type="checkbox"/> Installation / Training	

Section (F) ACH Direct Debit for Lease Payments (Attach Voided Check)

Bank Name	Bank Contact Name
Bank City, State	Bank Contact Phone Number
Bank Routing Number	Bank Account Number

Section (I) Approval

This document consists of a Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc.; and a neoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DirectLease-06-13), which are also available at <http://www.neopostusa.com/terms/DirectLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature	 Stephen P. Auger, Executive Director	Date Accepted 2/27/14
Accepted by Neopost USA and its Affiliates		Date Accepted