

Applicant Certification and Acknowledgement

1. The Applicant certifies that the proposed Development can be completed and operating within the development schedule and budget submitted to the Corporation.
2. The Applicant acknowledges and certifies that the Predevelopment Phase outlined in Part I of Exhibit D will be completed by the stated due dates, and any information required during credit underwriting will be provided as required. Failure to do so by the stated deadline shall result in the withdrawal of the award of funding.
3. By submitting this RFA, the Applicant acknowledges and certifies that:
 - a. All requirements of the RFA and commitments made by the Applicant will be provided for the proposed Development and its residents;
 - b. The proposed Development will meet all state building codes, including the 2012 Florida Accessibility Code for Building Construction, adopted pursuant to Section 553.503, F.S., the Fair Housing Act as implemented by 24 CFR Part 100, and the Americans with Disabilities Act of 1990 as implemented by 28 CFR Part 35, incorporating the most recent amendments, regulations and rules;
 - c. Applicants must commit to provide no less than 80 percent of the total units in the proposed Development to Homeless households as Permanent Rental Housing for a total of 15 years;
 - d. Changes to the Applicant entity:

For purposes of the following, a material change shall mean 33.3 percent or more of the Applicant, and a non-material change shall mean less than 33.3 percent of the Applicant.

The Applicant entity shall be the borrowing entity for the loans and cannot be changed in any way until after the construction loan closing. After the construction loan closing, (1) any material change will require review and approval of the Credit Underwriter, as well as approval of the Board prior to the change, and (2) any non-material change will require review and approval of the Corporation, as well as approval of the Board prior to the change. Changes to the Applicant entity prior to the construction loan closing or without Board approval after the construction loan closing shall result in disqualification from receiving funding and shall be deemed a material misrepresentation;
 - e. The Applicant must be the Developer and, as such, must receive 100 percent of the Administrative Fee, which is limited to 10 percent of the Development Cost;
 - f. The residents' homeless status and homeless assistance shall be tracked in the local Continuum of Care's Homeless Information and Management System (HMIS);

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- g. Applicants must agree to and adhere to the Housing First Principles in their tenant selection policies and procedures as well as through operations and management of the proposed Development;
- h. The Applicant acknowledges that any funding preliminarily secured by the Applicant is conditioned upon any independent review, analysis, and verification that may be conducted by the Corporation of all information contained in the Application and/or subsequently provided, the successful completion of credit underwriting, and all necessary approvals by the Board of Directors, Corporation or other legal counsel, the Credit Underwriter, and Corporation Staff;
- i. If preliminary funding is approved, the Applicant will promptly furnish such other supporting information, documents, and fees requested or required by the Corporation, the assigned Technical Assistance Provider or the Credit Underwriter;
- j. All awardees must provide a properly completed and executed American with Disabilities Act Certification form (Rev. 10-14) at the end of construction certifying that the completed Development includes the applicable accessibility, adaptability, Visitability and universal design features required by the Corporation and proposed by the Applicant. The forms are available at <http://www.floridahousing.org/Developers/MultiFamilyPrograms/Competitive/2016-106/RelatedForms/> (also accessible by clicking [here](#));
- k. As a condition of the acceptance of funding, all awardees will be required to cooperate with the Corporation or any contractors affiliated with the Corporation in the evaluation of the effectiveness of Permanent Rental Housing provided through this RFA. The Corporation is interested in collecting evidence to demonstrate the extent to which these Developments meet expected outcomes;
- l. All awardees may be subject to compliance monitoring visits during the affordability period;
- m. The Applicant has read all applicable Corporation rules and provisions governing this RFA and has read the instructions for completing this RFA and will abide by the applicable Florida Statutes and the credit underwriting and program provisions outlined in the RFA;
- n. When eliciting information from third parties required by this RFA and/or included in this Application, the Applicant has provided such parties' information that accurately describes the Development. The Applicant has reviewed the third party information included in this Application and, to the best of the Applicant's knowledge, the information provided by any such party is based upon, and is accurate with respect to, the Development as proposed in this Application;

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- o. The Applicant’s commitments will be included in the Land Use Restriction Agreement and must be maintained in order for the Development to remain in compliance, unless the Board approves a change;
- p. No more than one (1) Application from an Applicant entity can be submitted. The Applicant understands that if more than one (1) Application is submitted by an Applicant entity, all Applications submitted by the Applicant entity will be considered withdrawn, even if the Application(s) had been selected for funding and has entered into credit underwriting;
- q. If the Applicant commits to the unit range of one (1) to four (4) units at question E.5. of Exhibit A, but the final proposed Development consists of five (5) or more units, the Maximum award amount will remain at \$600,000. If the Applicant commits to the unit range of five (5) to 10 units at question E.5. of Exhibit A, but the final proposed Development consists of less than five (5) units, the Maximum award amount will be reduced appropriately;
- r. The Applicant understands and agrees to cooperate with any audits conducted in accordance with the provisions set forth in Section 20.055(5), Fla. Stat.; and
- s. The undersigned is authorized to bind all Financial Beneficiaries to this certification and warranty of truthfulness and completeness of the Application.

Under the penalties of perjury, I declare and certify that I have read the foregoing and that the information is true, correct and complete.

Signature of Applicant

Name (Typed or Printed)

Title (Typed or Printed)

NOTE: The Original Hard Copy of the Application must contain the original signature of the Applicant (blue ink is preferred). Other copies of the Application must contain photocopies of the Original Hard Copy. The Applicant must provide this form as Attachment 1 to the RFA.