

## Notice of Intended Decision to Enter Into a Single Source Contract

**AGENCY:** Florida Housing Finance Corporation

**TITLE:** OnBase Upgrades and E-Form Updates

**CONTACT:** Contract Administrator  
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**Date Posted:** October 27, 2017

**Time Posted:** 4:30 p.m.

**Commodity or Service Required:** OnBase Upgrades and E-Form Updates

**Requestor:** David Hearn, Chief Information Officer

**Performance and/or Design Requirements:** Florida Housing seeks to upgrade OnBase with the latest version of the software (Version 17), and update four existing HTML e-forms and 17 VBScripts.

**Intended Source:** DataBank IMX

**Price:** \$16,000

**Justification for Single Source Acquisition:** Florida Housing uses OnBase as its document management system. Hyland Software, Inc., the developer of OnBase maintain a team of Certified Solution Providers, and requires that one be registered to each user. DataBank IMX is Florida Housing's registered Certified Solution Provider. Periodic version upgrade to current stable version are a best practice, and version 17 has several enhancements and a fix that is a prerequisite to moving forward with a subsequent OnBase-based project.

**Approved By:** Florida Housing Finance Corporation's Executive Director, Harold L. Price, III.

**Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.**