

From: Scott Culp <S.Culp@atlantichousing.com>  
To: Vicki Robinson  
Sent: Tue Jul 24 08:45:40 2007  
Subject: 2008 Universal Cycle

Vicki,

Attached are recommended changes to the Zoning and Site Plan Approval forms. The current forms have too much room for ambiguity or interpretation as to whether the form relates to the Development that is the subject of the application and has language that could be interpreted to not be 100% accurate. I'm sure you have access to other Land Use attorneys that can verify that these proposed forms would come closer to accomplishing the goal of verifying readiness to proceed. These should remain point items as applicants should not be discouraged from applying due to the timing of their approvals but rather those that have received their approvals should take priority - points.

**W. Scott Culp**  
Executive Vice President



Proposed Site Plan Exhibit Cha...  
Proposed Zoning & Land Use App...



<<Propose Changes WSC.doc>>      Sit      Plan Exhibit  
<<Proposed Zoning & Land Use Approval Changes WSC.doc>>

<<Picture (Metafile)>>

Please Note:

My contact information has changed. The new contact information is:

W. Scott Culp  
Atlantic Housing Partners  
329 N. Park Avenue, Suite 300  
Winter Park, FL 32789

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LOCAL GOVERNMENT VERIFICATION OF STATUS OF SITE PLAN APPROVAL FOR MULTIFAMILY DEVELOPMENTS

Name of Development: \_\_\_\_\_

Address of Development Location Site: \_\_\_\_\_

(At a minimum, provide the address assigned by the United State Postal Service, including the address number, street name and city, or if the address has not yet been assigned, provide the street name, closest designated intersection and city)

Zoning Designation of Development site: \_\_\_\_\_

Development Type: (From Part III, A.4 of Application) \_\_\_\_\_

Total Number of Units in Development: \_\_\_\_\_

Development Acreage: (Rounded to 2 decimal points): \_\_\_\_\_

Mark Check the box for the correct applicable statement:

1. [ ] The above-referenced Development is new construction or rehabilitation with new construction and the final site plan for this Development has been approved by action of the \_\_\_\_\_ (Legally Authorized Body\*)

2. [ ] The above-referenced Development is new construction or rehabilitation with new construction and this jurisdiction provides either preliminary site plan approval or conceptual site plan approval. The preliminary or conceptual site plan for this Development has been approved by action of the \_\_\_\_\_ (Legally Authorized Body\*)

3. [ ] The above-referenced Development is new construction or rehabilitation with new construction and requires site plan approval for the new construction work. However, this jurisdiction provides neither preliminary site plan approval nor conceptual site plan approval, nor is any other similar process provided prior to issuing final site plan approval. Although there is no preliminary or conceptual site plan approval process and the final site plan approval has not yet been issued, the site plan for this Development has been reviewed by \_\_\_\_\_ (Legally Authorized Body\*)

4. [ ] The above-referenced Development is rehabilitation without any new construction and does not require additional site plan approval or similar process.

Any Conditional Use, Special Exception or similar land use approval required for the above referenced Development has been approved by the appropriate Legally Authorized Body prior to the date of this Certification.

\* "Legally Authorized Body" is not an individual. Applicant must state the name of the city Council, County Commission, Board, Department, Division, etc. with authority over such matters.

CERTIFICATION

I certify that the City/County of \_\_\_\_\_ has vested in me the authority to verify status of site plan and land use approvals as specified above and I further certify that the information stated above is true and correct.

Signature

Date

Print or Type Name and Title

This certification must be signed by the applicable City's or County's Director of Planning and Zoning, chief appointed official (staff) responsible for determination of issues related to comprehensive planning and zoning, City Manager, or County Manager/Administrator/ Coordinator. Signatures from local elected officials are not acceptable, nor are other signatories. If this certification is applicable to this Development and it is inappropriately signed, the Application will fail threshold.

If this certification contains corrections or 'white-out', or if it scanned, imaged, altered, or retyped, the Application will fail to meet threshold and will be rejected. The certification may be photocopied.

