

Notice of Intended Decision to Enter Into a Single Source Contract

AGENCY: Florida Housing Finance Corporation

TITLE: OnBase Licensing

CONTACT: Contract Administrator
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Date Posted: December 8, 2017

Time Posted: 12:50 p.m.

Commodity or Service Required: OnBase Licensing

Requestor: David Hearn, Chief Information Officer

Performance and/or Design Requirements: OnBase is used to store and access documents used in various Florida Housing business processes. It allows for on-line retrieval, automated text indexing for search, and process automation around scanned paper and electronic documents.

Intended Source: Hyland Software, Inc.

Price: \$32,000

Justification for Single Source Acquisition: The OnBase document management system is a core component of Florida Housing's IT architecture. Since submitted and produced documents are critical to Florida Housing's core business processes, this software is integral to operations. Additionally, several supporting systems and critical business processes depend on its continued implementation for proper operations. As the developer of OnBase, Hyland Software, Inc. is the only entity able to provide licensure for this product.

Approved By: Florida Housing Finance Corporation's Executive Director, Harold L. Price, III.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.